

## **Minutes of the Judiciary and Law Enforcement Committee – September 19, 2008**

Chair Bonnie Morris called the meeting to order at 8:30 a.m.

**Committee Members Present:** County Board Supervisors Bonnie Morris (Chair), Kathleen Cummings (arrived at 8:35 a.m.), Dave Falstad, James Behrend (arrived at 8:32 a.m.), John Pledl, Jean Tortomasi and Peter Wolff (arrived at 8:56 a.m.; left at 9:33 a.m.; returned at 9:40 a.m.).

**Also Present:** Legislative Policy Advisor Dave Krahn, Legislative Associate Karen Phillips, Emergency Preparedness Director Richard Tuma, Emergency Management Coordinator William Stolte, Business Manager Tom Koth, Deputy Inspector Eric Severson, Inspector Steve Marks, Circuit Courts Services Business Manager Bob Snow, Public Works Director Rich Bolte, District Court Administrator Mike Neimon, Senior Financial Analyst Lyndsay Johnson, Architectural Services Manager Dennis Cerreta, Building Operations Manager Mark Keckeisen, County Board Chief of Staff Mark Mader, Budget Management Specialist Linda Witkowski, and Jail Administrator Mike Giese.

### **Review and Consider Capital Projects in the Proposed 2009-2013 Plan for which the Committee has Budget and Policy Oversight:**

Behrend arrived at 8:32 a.m.  
Cummings arrived at 8:35 a.m.

#### Public Works – Buildings

Item 1: Courthouse Lobby Modifications - Bolte explained that this project has been delayed because the cost for the plans was too high. He explained Cerreta is working on plans for a more reasonable alternative from a cost standpoint. Cerreta distributed diagrams and explained the changes that would be made. A portion of the Courts office space would be taken and made part of the lobby expansion. A separate staff entry/exit would be located away from the public entry.

Neimon appeared on behalf of Judge Davis. He stated that Carolyn Evenson has written a letter to Administration to explain the Courts position on the lobby plans. Snow stated that the Courts would like to be included in the planning stages and kept informed of any new developments or decisions, since it will have an impact on their area. Bolte stated they would work with the Courts throughout this process.

Tortomasi asked whether any main walls would be removed. Bolte explained that the structure would remain as is. Behrend expressed his concerns with the high cost of the employee entrance.

Item 2: Courts Project Secured Corridor - Bolte stated they are proposing this project for the secured corridor that would allow the transport of persons in custody from the jail into four more courtrooms without taking them through the public hallways. Cerreta handed out a conceptual layout of the plan. This project is slated for design in 2009 and construction in 2010.

Wolff arrived at 8:56 a.m.

Bolte stated this secured corridor project will solve many problems but it is not perfect; however, it is the consensus of the Sheriff, Courts and Judges that it is acceptable. Severson stated that it is the Sheriff's position that upon completion of this project and its implementation, prisoners would not be transported through any public area. Cummings asked for clarification on the Sheriff's stand. Severson stated that other arrangements would have to be made, possibly including the judges

changing courtrooms and adjusting their current practices. Severson emphasized again the Sheriff's position that prisoners will not be taken through the public areas once this secured corridor is built.

Item 3: Courthouse Future Study - Bolte explained the concept of doing a major renovation of the Courthouse; however, questions have been raised about building a new courthouse. He stated there are enough questions to warrant a comprehensive study of the alternatives. He explained that this project proposes that a very detailed study be done beginning in 2012. Bolte added that Administration does not support a new building.

Morris stated that we must look at the long-term future, and is unsure about waiting until 2012. Neimon concurred on behalf of Judge Davis, in that it is desirable to have the study done sooner rather than later. Mader explained that Director of Administration Cummings would explain the timing of the study in that it would be far enough out that the current projects would still be needed.

Behrend also agreed that the study should be moved up, stating this is an office building and we should consider reordering things. Behrend suggested that if a new courthouse would be built, the existing courthouse could be converted into an office building for Health and Human Services. Tortomasi opined that the study should be moved up 12-18 months; Falstad and Wolff agreed. Pledl added that moving up the study would force us to make a decision sooner. Morris stated the corridor and lobby projects should still be done.

MOTION: Cummings moved, second by Behrend, that the Item 3 study money be split in the amount of \$125,000 in 2009 and \$125,000 in 2010.

Falstad asked what the impact on the consultant and the study would be if the money were to be split. Bolte explained that the study might take more than two years; it is a reasonable split.

Motion carried 7-0.

Wolff left at 9:33 a.m.

Cummings left at 9:33 a.m.

Item 7: Northview Upgrades – This project is as planned. Cerreta explained there are many inefficiencies in the building and work must be done if this building will continue in its present utilization as a Huber facility.

Cummings returned at 9:35 a.m.

Cerreta explained the details of maintenance issues. This project will address the existing mechanical systems, which are over forty years old.

Morris asked if the Committee could tour the facility to see the needs of the building. Keckeisen will arrange a tour of the Huber facility on September 26, about 9:45 a.m., as part of the Judiciary and Law Enforcement Committee meeting.

Behrend asked about including the cost of asbestos removal at this time. Cerreta said it would be better to wait until the time of a demolition. That would be more desirable. He recommended doing asbestos removal only as needed.

Wolff returned at 9:40 a.m.

Item 9: Medical Examiner Expansion - Cerreta stated the construction could start by February of 2009.

Item 14: Radio Services Building Expansion/Renovation - Tuma explained this project would include an internal generator room, a protected outdoor mechanical area and a secured lobby. The fencing will also provide additional security, and hardening of the existing facility would provide protection from weather damage and forcible entry. Cerreta stated that an upgrade of stronger, insulated sheet metal panels would be used.

Item 15: Communications Center Expansion - Tuma explained this project is delayed.

#### IT – Emergency Preparedness

Item 48: Digital Radio System Upgrade : Tuma explained the current analog radio system is outdated and will be replaced with a new digital system. The parts are no longer being made, and are not readily available. The radios are convertible from analog to digital at minimal cost. Morris asked about the cost projections in 2013 and 2014. Tuma stated the amounts are based upon what is going on now, plus 15%. The costs could go up or down, depending on future circumstances.

Item 49: CAD Replacement - Tuma explained this project is on the fast track. The consultant is looking at trying to get an off-the-shelf product rather than customizing a system for Waukesha County. Pledl asked if a new system would improve response time. Tuma said the consultant stated a new system would operate more efficiently using many fewer keystrokes. Currently response time is good and is not an issue.

#### IT – Courts

Item: 46 Update & Integrate Courtroom Technology - Snow explained the inefficiencies of the current system and the efforts made to upgrade. At this point, there are increasing events of equipment failure. The analog equipment is outdated. This project is designed to first bring in a consultant to develop recommendations to include sound and video presentation, internet services, digital court recording, videoconferencing, electronic court case management and teleconferencing technologies.

In consideration of the uncertainty of the future of the courthouse, Snow stated this equipment would be able to be moved and installed elsewhere. The County Executive had requested the video conferencing in the jail to be done sooner than later. Preliminary discussions with Sheriff's staff have taken place, and they are willing to look at this possibility. Some of the initial appearances could be done by these video conferences. The equipment could be initially leased to prove the concept.

#### **Discuss and Consider Ordinance 163-O-040: Accept Homeland Security –Exercising Program Funding And Modify The Emergency Preparedness 2008 Budget To Appropriate Grant Revenues And Expenditures**

MOTION: Cummings moved, second by Tortomasito approve Ordinance 163 -O-040.

Tuma stated an exercise was done on Wednesday; the exercise would have been done regardless of receiving this funding. Tortomasi stated that she attended. The exercise simulated an aircraft experiencing a hard landing, with injuries. In Wales, there was a simulated car crash. Hospitals were also involved in the exercises.

Tortomasi stated that Crites Field does handle small jets; however, if they experienced a fire from an aircraft crash, the Waukesha Fire Department does not have the equipment for that type of crash. Tuma stated a grant was applied for to fund the purchase the needed materials for such an event, but the grant was not received. They will try again next year. The problem is the airport is not considered a regional one.

Motion carried: 7-0.

**Discuss and Consider Ordinance 163-O-042: Authorize Emergency Vehicle Designation For Department Of Emergency Preparedness Vehicles**

MOTION: Cummings moved, second by Falstad, to approve Ordinance 163-O-042.

Tuma explained this is a pull vehicle for the trailers and equipment to respond to emergencies. This ordinance designates the vehicle to proceed as an authorized emergency vehicle, to be operated and equipped in accordance with Wisconsin State Statutes.

Motion carried: 7-0.

**Approve Minutes of August 15, 2008**

MOTION: Tortomasi moved, second by Cummings to approve the minutes of August 15, 2008.

Motion carried: 7-0.

**Correspondence**

1. Letter and attachment from Brad Schimel to Jim Dwyer and Dan Vrakas regarding a position request for state funded assistant district attorneys.
2. Letter from Lee Holloway to Senator Tim Carpenter regarding juvenile justice operations.
3. Letter from Lee Holloway to Chief Justice Abrahamson regarding states picking up a greater percentage of court costs.
4. Grant application announcement for Urban Area Security Initiative Grant for expansion of citizen involvement and preparedness functions for disaster preparedness and response.
5. Letter from Inspector Gregory Bucholtz, State of Wisconsin Department of Corrections, to Mike Sturdevant regarding the 2008 Annual Inspection, Waukesha County Juvenile Detention Center

**Meeting Approvals**

Morris informed the Committee of an invitation to attend the WCA educational seminar entitled "Current Issues Affecting County Jails", which will be held on Monday, October 27, 2008, in Stevens Point.

MOTION: Behrend moved, second by Tortomasi, to approve attendance of the WCA seminar on October 27, 2008, in Stevens Point. Motion carried 7-0.

Morris stated Mike Giese should be contacted to submit the paperwork together in order to receive a group discount on the registration fee.

**Chair's Executive Committee Report of September 18, 2008**

Morris summarized the items discussed at the Executive Committee meeting:

- Discussion of Capital Projects
- Approval of the Appointment of John Pledl to the Little and Big Muskego Lake Management Districts
- Ordinances

**Future Meeting Dates**

- September 26 – 2009 Budget Reviews
- October 3 – 2009 Budget Reviews

**Discuss and Consider Ordinance 163-O-038: Amend Waukesha County Code Of Ordinances To Add Disorderly Conduct With A Motor Vehicle**

MOTION: Behrend moved, second by Wolff to approve Ordinance 163-O-038.

Severson explained that other counties have a similar ordinance and find it to be a useful tool. Currently there is no County ordinance in place to allow for enforcement of unsafe or disruptive acts with a motor vehicle. By adding disorderly conduct with a motor vehicle as a County ordinance violation, the Sheriff's Department would be able to write a civil forfeiture citation in dealing with those types of issues. The Sheriff's Department could retain the full forfeiture amount. Wolff explained it could be used by the District Attorney as a tool to impose a monetary punishment when dealing with people with an otherwise clean record.

Motion carried: 7-0.

**Discuss and Consider Ordinance 163-O-041: Expenditure Of Seized Funds Amend 2008 Sheriff's Department Budget Multiple Expenditure Requests**

Severson stated the Sheriff's Department is requesting a total of \$67,810 of seized funds for purchases in various divisions within the department, as detailed on the list. Tortomasi asked Severson to explain the use of the snowmobiles requested for purchase. Severson explained that they would be used to patrol trails, move equipment on ice during recoveries, and provide the ability to function in severe weather when cars cannot be used. He stated it is in the best interest of the County to purchase snowmobiles rather than leasing them. Cummings asked if they would be included in a replacement plan. Severson stated that none of the equipment being purchased is planned to be in the replacement plan.

Motion carried: 7-0.

Severson demonstrated a previous purchase, a ball camera/video surveillance system, and explained its usefulness in various tactical situations.

**Legislative Update**

Krahn provided an update on the pending 9-1-1 legislation.

MOTION: Falstad moved, second by Cummings to adjourn the meeting at 11:19 a.m.

Motion carried 7-0.

Respectfully submitted,

Kathleen M. Cummings  
Secretary